

**Jenny Coles**  
**Director of Children's Services**



**Special Educational Needs**  
**CH0137, County Hall**  
**Pegs Lane**  
**Hertford, SG13 8DF**

17 September 2014

Dear parent / carer

I am writing to you with information about how we in Hertfordshire will be implementing national changes to the law for children with SEN statements. As part of these changes the government has asked us to convert SEN statements to Education, Health and Care Plans over the next three and a half years.

I want to explain what this means for you and your child. The changes being made are intended to give you more involvement in how your child is supported. These changes will take time to put in place but be assured that in the meantime your child's SEN statement will remain with all of the current legal protections.

We have put together an information pack to help you understand what will happen. In this pack you will find:

- A copy of a letter written by Edward Timpson, Minister for Children and Families
- Hertfordshire's timetable for converting SEN statements to Education, Health and Care Plans
- A memory stick with general useful information about SEND reforms

If you would like to know more about these changes you can talk to your child's school or setting, Parent Partnership Service or your child's SEN Officer. You can also come along to our SEND in Herts events to talk face-to-face. Details are available on your memory stick.

We have also set up a helpline for parents/carers who would like to know more about the conversion of SEN statements to Education, Health and Care Plans. Please contact your Area SEN Team from the list on the reverse of this letter.

The feedback we have received from parents who have worked with us on these reforms as a pathfinder authority has been very positive. We hope that this new way of working will enable us to work together to provide positive outcomes for your child.

Yours faithfully

A handwritten signature in black ink that reads "S. K. Sullivan".

**Area Integrated Services for Learning Manager, North Herts and Stevenage**  
**County Lead for Special Educational Needs**

## Conversion of SEN Statements to EHCPs Helpline

This helpline will run from Tuesday 26<sup>th</sup> August 2014 until Friday 5<sup>th</sup> September 2014

Helpline opening times:

Monday to Friday

9:00am – 12:00pm and 2:00pm – 4:00pm

### **North Herts & Stevenage SEN Team**

Tel: 01438 843758

Email: [northhertsstevenage.senteam@hertfordshire.gov.uk](mailto:northhertsstevenage.senteam@hertfordshire.gov.uk)

### **East Herts & Broxbourne SEN Team**

Tel: 01992 588562

Email: [easthertsbroxbourne.senteam@hertfordshire.gov.uk](mailto:easthertsbroxbourne.senteam@hertfordshire.gov.uk)

### **Welwyn, Hatfield & Hertsmere SEN Team**

Tel: 01707 292434

Email: [welwynhatfieldhertsmere.senteam@hertfordshire.gov.uk](mailto:welwynhatfieldhertsmere.senteam@hertfordshire.gov.uk)

### **St Albans & Dacorum SEN Team**

Tel: 01442 453451

Email: [stalbandsacorum.senteam@hertfordshire.gov.uk](mailto:stalbandsacorum.senteam@hertfordshire.gov.uk)

### **Watford & Three Rivers SEN Team**

Tel: 01442 454012

Email: [watfordthreerivers.senteam@hertfordshire.gov.uk](mailto:watfordthreerivers.senteam@hertfordshire.gov.uk)