



Headteacher: **Ms Annemari Ottridge** M.Ed. NPQH NPQEL

9th June 2023

Dear Parents/Carers and Pupils,

RE: Leavers' Events

I am writing to invite you to our leavers' events in the last week of July; these events are a celebration of each pupil's time at Lonsdale.

Tuesday 18th July – 'Prom': 6pm-9:30pm at Lonsdale school:

Each pupil, along with up to six guests, are invited to this formal event. Pupils and their families, friends and staff will celebrate their time at Lonsdale and bid them farewell in style with 'Gala Night'. Please note that when we have received the formal menu, we will share this with you and ask you to send your choices to me. The catering team are aware of all dietary requirements of the pupils attending.

Wednesday 19th July - Leavers' Assembly from 10:30-11:15am:

The leavers, their families and our Lonsdale community are invited to attend this assembly. We will come together to celebrate our leavers, with a few surprises. This is a whole school assembly. Please can we ask that a maximum of four people attend from the family. Babies are not included in this number. Your young person is welcome to either leave with you at the end of the assembly, or stay until the end of the school day (1:30pm). If you would like to bring them home with you, please inform transport of this change.

We are all committed to giving our leavers' the celebration they all deserve. I would like to take this opportunity to thank you for your continued support. Please complete **both** sections of the reply slip attached by **Friday 23rd June 2023**.

Please do not hesitate to contact your young person's form tutor or myself if you require any further information.

I look forward to seeing you at these events.

Yours faithfully,

Mrs Sinéad North
NPQML
Head of Upper School and P16

Lonsdale School, Brittain Way, Stevenage, Hertfordshire, SG2 8UT
Telephone: 01438 726999, email: admin@lonsdale.herts.sch.uk
www.lonsdale.herts.sch.uk



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Reply Slip – Leavers Events 2023
Please return FAO: Admin Office

Student Name:

Tuesday 18th July – Prom:

Number of guests who will be attending the Prom evening _____

Wednesday 19th July – Leavers Assembly:

We **will/will not (please delete)** be attending the assembly.

Please state the names of the attending guests:

1. _____
2. _____
3. _____
4. _____

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