



Headteacher: **Ms Annemari Ottridge** M.Ed. NPQH

Friday 12th January 2018

Dear Parents/Carers,

Happy New Year!

I am writing to you to invite you to our **Spring Progress Meeting and Transition Forum on Friday 9th February 2018 from 2pm-3pm. Pupils in 3/4SHMB will have their progress meetings on Tuesday 6th February 2018 from 2-3pm** Like our Autumn Parents Evening and last year's progress meetings, this is an opportunity for you and your child to meet with your child's form tutor and discuss their academic and social/personal progress and development. Your child's form tutor will gather information about your child's progress in other teachers' lessons, where appropriate. You will have a 10 minute consultation time where you can discuss your child's progress, have involvement in reviewing/setting targets for the summer term and view your child's work.

In addition to the progress meeting, there will be a transition forum in the main hall, where you can talk to representatives from local colleges and a local 18 – 25 residential provision, Lavender Fields in Hitchin. This will enable you to gather any information you might need for your child's transition out of Lonsdale. Students with their Parents/Carers from year 9 upward will be encouraged to participate in the forum, the forum is available to all should you wish to attend.

While the meetings and forum are in progress your child will stay in their classroom with their LSAs. Your child is welcome to attend the progress meeting and forum should you feel it is appropriate and you are welcome to collect your child at 3pm to take them home (please let transport know if you intend to do this)

Please complete the slip below and return it to your child's form tutor by Friday 26th January, you will be contacted by the tutor with the time and location of your progress meeting.

Thank you for your continued support of Lonsdale and we look forward to seeing you at the progress meeting and transition forum. Please do not hesitate to me or your child's Form Tutor if you have any queries or require more information.

Yours faithfully

Mrs Sinéad North

SNorth@lonsdale.herts.sch.uk

Spring Progress Meeting and Transition Forum 2018: Friday 9th February 2018/Tuesday 6th Feb 2018 (3/4SHMB)

Name of pupil.....

(Circle as appropriate)

I will not be attending

I will be attending and would like a consultation between:

2pm-2:30pm

2:30pm-3pm:

Signed.....

Date.....

Please return to your child's Form Tutor by Friday 26th January
